

Record of officer decision

Decision title:	Decision to make technical amendments to the Health and Safety Statement of Intent and Policy, in order to comply with current legislation.
Date of decision:	27.10.2020
Decision maker:	Assistant Director – People
Authority for delegated decision:	Chief Executive’s Scheme of Delegation, line SA85
Ward:	Countywide
Consultation:	<p>Consultation with Management Board on 12 November 2020.</p> <p>Consultation with Claire Ward 19 October 2020</p>
Decision made:	The Health and Safety Statement of Intent supersedes the Health and Safety element of the Health, Safety, Wellbeing and Equality Policy which was approved on 07 December 2018
Reasons for decision:	<p>This amendment is required as it includes technical amendments to bring the Statement of Intent in line with current legislation. The Technical Amendments were the inclusion of additional commitments such as:</p> <ul style="list-style-type: none"> • Identify all risks and hazards created as a result of our work • Prevent accidents, injuries and cases of work-related ill-health • Establish and maintain measurable occupational health and safety objectives for each level and function of the organisation • Provide and maintain safe plant, equipment and other facilities required by employees and others working under our control • Ensure the safe handling, transportation, storage or use of substances in the workplace • Consult with employees and others affected by our activities on matters relating to occupational health and safety • Ensure that all employees and managers understand their responsibilities in respect of occupational health and safety • Communicate our commitment and arrangements for health and safety to all employees • Promote equality within the organisation, and affiliated organisations, through the way we manage the organisation and provide services to customers, partners and the communities • Comply with legal and other requirements for occupational health and safety • Ensure that adequate resources are made available to manage health and safety and provide appropriate process and procedures for health and safety • Annually review and revise our Health and Safety Commitment documents to ensure it remains appropriate to our organisation activities and consistent with all relevant legislation • Apply processes and systems for managing health and safety that

	<p>ensure we continually improve our performance</p> <ul style="list-style-type: none"> • Will collect and use personal data to ensure the health, safety and welfare of its staff and others. <p>The document also needs to be reviewed and signed on an annual basis.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>There are no financial, legal or equality considerations.</p> <p>There are no cost implications.</p>
Details of any alternative options considered and rejected:	<p>The alternative option is to leave the document as it is which would leave the council with a document that could be deemed insufficient by the Health and Safety Executive.</p>
Details of any declarations of interest made:	<p>None</p>

Signed... Date 18.11.2020

Please ensure that signatures are redacted before publishing.